

**TOWN OF OSCEOLA
SPECIAL TOWN BOARD MEETING
FRIDAY, SEPTEMBER 11, 2020 AT 1:00 P.M.**

MINUTES

The Board of Supervisors of the Town of Osceola met for a special board meeting on Friday, September 11, 2020, beginning at 1:00 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

CALL TO ORDER

In Chairman Schmidt's absence, Supervisor Wallis called the meeting to order at 1:00 p.m. MOTION BY WHITTAKER/WALLIS TO HAVE SUPERVISOR WALLIS CHAIR THE MEETING. MOTION CARRIED.

The meeting was posted at the Town Hall, Dresser Post Office, and First National Community Bank.

ROLL CALL

PRESENT: Supervisor Mike Wallis, Supervisor Brandon Whittaker.

ABSENT: Chairman Doug Schmidt

MOTION BY WHITTAKER/WALLIS TO MOVE INTO CLOSED SESSION PURSUANT TO WISCONSIN STATUTE SECTION 19.85(1)(C) TO CONSIDER FILLING THE PART-TIME TOWN CLERK POSITION. ROLL CALL VOTE: WHITTAKER-AYE, WALLIS-AYE. MOTION CARRIED.

CLOSED SESSION

The Board entered a closed session at 1:04 p.m. Kyle Teig was brought into the closed session via phone call.

OPEN SESSION

MOTION BY WHITTAKER/WALLIS TO MOVE INTO OPEN SESSION. ROLL CALL VOTE: WHITTAKER-AYE, WALLIS-AYE. MOTION CARRIED.

The Board entered open session at 1:28 p.m.

PRESENT: Supervisor Wallis, Supervisor Whittaker

NEW BUSINESS

MOTION BY WHITTAKER/WALLIS TO OFFER THE PART-TIME TOWN CLERK POSITION TO KYLE TEIG AT AN HOURLY WAGE OF \$20.00 PER HOUR, CONTINGENT UPON AN ACCEPTABLE CRIMINAL BACKGROUND CHECK AND PASSING A DRUG TEST. MOTION CARRIED.

Supervisor Whittaker shared information that Jo Everson has offered to help coach the new part-time clerk free of charge. Supervisor Whittaker and Wallis discussed that Jo would be working between now and the election and that it would be a good opportunity to Kyle to learn what he can about the elections and any other general clerk duties. They also discussed the value in Kyle having some time working with Chris Stevens, as well as, having some time in the office carrying out the clerk duties on his own as he becomes more familiar with the position. MOTION BY WHITTAKER/WALLIS TO HAVE JO EVERSON HELP TRAIN THE NEW CLERK FOR UP TO THE EQUIVALENT OF TWO DAYS PER WEEK. MOTION CARRIED.

Supervisor Whittaker was in favor of having one board member be charged with the duties of bringing the new clerk on-board, and coordinating and monitoring mentoring with Jo. The board agreed there is value in having one board member to serve in this capacity during the familiarization phase.

MOTION BY WHITTAKER/WALLIS TO HAVE SUPERVISOR WALLIS COORDINATE THE ON-BOARDING OF THE NEW CLERK AND ASSIST WITH THE FAMILIARIZATION OF THE DUTIES.

MOTION BY WHITTAKER/WALLIS TO ADJOURN. MOTION CARRIED.

Meeting adjourned 1:35 p.m.

Submitted by
Mike Wallis
Board Supervisor